

**Clinton Utilities Board**  
**Public Comment Summary**



The Clinton Utilities Board welcomes you to our monthly Board meeting. If you desire to speak at this meeting, we encourage you to review our Public Participation Procedures, which are attached for your convenience. While we ask that you familiarize yourself with these procedures in their entirety so that you can make the most of your opportunity here, we would like to highlight the following key items:

- **Public Comment Period:** You may address the Board only during the designated Public Comment period. Please wait to be recognized by the Chair before speaking.
- **Speaking Time:** Once recognized, unless extended by the Board Chair, you will have a maximum of three minutes to present your comments on the relevant issue.
- **Board Response:** The Chair and the Board are not obligated to provide a response to your comments during the meeting.

We appreciate your presence and interest in the Board's activities. Our management and staff are also available to assist you with any operational concerns or inquiries that need attention.

Thank you for your participation.

Vicki Violette, Chair

**General Office Hours:** Monday – Friday: 8:00 AM – 5:00 PM

**Emergency After Hours:** Available 24/7 at the same number: (865) 457-9232

**CLINTON UTILITIES BOARD  
PUBLIC PARTICIPATION PROCEDURES FOR CUB MEETINGS**

CUB Board meetings are open to the general public and any citizen is welcome to attend. Any member of the public desiring to speak at a Board meeting must abide by the following public participation procedures (the "Procedures").

1. Members of the public may only address the Board at its meetings during the time designated for public comment on the meeting agenda at the invitation of the meeting chair or public comment moderator (the "Chair").
2. If you wish to speak at this meeting, you must register with the designated CUB staff person at the beginning of the meeting by giving your name, address, and the subject on which you wish to speak.
3. You must wait until such time as the Chair recognizes you to speak. Once recognized by the Chair to speak, you must state your name and the subject matter or issue you wish to address.
4. You may only speak to the Chair and the Board during the public comment period.
5. Once recognized to speak, you must remain seated or behind the podium provided for you. You should remain calm and respectful while speaking, and upon conclusion of the allotted time, you must vacate the chair or podium.
6. Once recognized to speak by the Chair, you shall be permitted to speak for up to three (3) minutes on the issue you are recognized to address and shall not have more than one (1) time to speak, except that the Chair may allow you two (2) additional minutes for rebuttal to any proponent of a measure or issue if another audience member speaks against your position prior to such rebuttal.
7. If a number of audience members desire to speak to an issue, each side shall be limited to three (3) speakers and a maximum speaking time of nine (9) minutes. The Board can extend such time by motion.
8. You may direct questions to the Chair or the Board as a whole as part of your comments, but neither the Chair nor the Board shall be required to provide a response. If the Chair or Board chooses to respond to any question you pose, the response will be given once you have concluded your comments.
9. You must follow the directives of the Chair while the meeting is in progress and shall at all times show proper respect to all meeting participants and maintain proper decorum while at the meeting.
10. Audience members must remain silent unless and until they are invited to speak or are otherwise recognized by the Chair and shall not conduct themselves in any manner that is disruptive to the meeting. Audience members must also be seated in the areas so designated, unless ample seating is unavailable or a medical condition dictates otherwise.

Any person who fails to comply with these Procedures may be denied the right to speak at the meeting at which such violation of these Procedures occurs or shall be subject to ejection from the meeting.

These public meeting participation procedures shall be used for all CUB Board meetings unless otherwise waived or modified by the Board. The waiver of these Procedures or their relaxed application by the Chair or the Board from time to time shall not waive or otherwise affect the right of the Chair or the Board to invoke or enforce them at any later time. These Procedures may be revised, amended, superseded or repealed at any time by the Board as it deems necessary or convenient.